

# "Hands-on Learning!" – Intercultural Preparation and Preparation for the workplace

The "Hands-on Learning!" - Course deals with topics and situations, which have a great practical relevance during an internship in a foreign country, for example "Dealing with difficulties at the workplace". The Course consists of a Welcome module, ten course modules and a Feedback module. The modules of the course are offered periodically. Therefore

when all modules have once taken place they will start over again. This gives participants the possibility to start the course at any time and to determine their personal course schedule. Learners have the opportunity to choose 5 out of 10 modules according to their interests and time constraints.

Course details

- Course type: Online course with focus on interactivity and group work

- Course duration: Completion of 5 out of the 10 course modules + accompanying modules (Welcome module + Feedback module) resulting in min. duration of 12 weeks

- Duration per module: 10 days

- Moderation: Each module is moderated by a trainer

- Course language: English

- Amount of work per module: approx. 5 hours

- Pre-conditions for participation: knowledge of English, basic computer/internet skills

## **Procedure**

- In the run-up to the course the participants receive the access data to enter the online learning environment and an overview form (course plan) listing the offered modules. Using the form the participants sign up for their desired
- With their access data the participants log in to the online learning environment and finish the Welcome module. Getting to know the learning platform and self-assessment of skills is essential in this module.
- To be able to finish further modules the participants have to hand in their course plan. Access to the elected courses is given at the starting time of each module.
- Learners participate in the course modules following their personal course plan.
- The participants get signed in to the Feedback module together with their last course module.
- If a participant successfully finishes the seven modules (incl. Welcome module, Feedback module), she/he will receive a certificate at the end.

## Module overview

#### Ready to go!

Welcome to the course (Welcome Module)

#### Turn it around!

Dealing with under-challenge and overstress situations

## I have an idea ...!

Cooperation opportunities between home and host environment

## Plan 2 Succeed!

Self-organisation and problem-solving abroad

#### Feel the difference!

Dealing with culture shock and re-entry shock

#### **Express yourself!**

Convey your messages successfully

### Info Module

Access to traineeship reports

#### Decode conventions!

Rules and conventions at your host environment

I liked the Online-Training as a whole. It was

well organised and moderated in a friendly

manner. The time to work on the tasks was

flexible and the tasks were imaginative and

asked for different "products" (essay, letter,

Participant's feedback

question/answer). Thank you all!

#### Observe and understand!

Training nonverbal communication

## Enjoy success!

Follow-up on your internship abroad

## Discover business ethics!

Social responsibility and social entrepreneurship

## Dare to change!

Cross your boundaries

#### Get involved!

Explore your opportunities as an EU-citizen

### **Feedback Module**

Feedback to traineeship experience & feedback to course



## Costs

The costs per participant are € 100 (including 5 modules & access to feedback module & access to info module)

Or

40€ for one module per participant

Or

200-300 € for special individual Feedback and Infomodule (individual space for internship reports including search machine)

## Contact

The course (www.practical-preparation.de) is run by the Institute inter.research e.V. (www.inter-research.eu).

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