

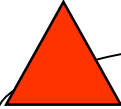


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Structure of the Guide for Applicants

- Part One:** the main features of the programme
- Part Two:** describes in greater detail the activities financed by the programme and the requirements these involve
- Part Three:** sets out the national priorities and is **only available on the Web**
- Part Four:** provides guidelines for completing an application form

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Cooperation Activities and Deadlines 2006

 Joint European Projects (JEP)	15 December
 Structural and Complementary Measures (SCM)	15 February 15 October
 Individual Mobility Grants (IMG)	15 February 15 October



Joint European Projects



& Structural and Complementary Measures

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Consortium requirements

Minimum of one university from (each*) Partner Country

Minimum of two EU partners from different EU Member States (1 EU university and 1 EU university or non-academic institution or company)

*** Only for JEPs**

NB : 2 or more faculties from the SAME university = 1 university

FUNDING OPTIONS

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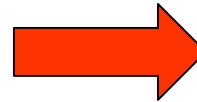
Co-financing of up to 95% of the eligible project costs



Joint European Projects

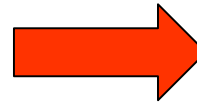
maximum

EUR 500,000



3 years

EUR 300,000



2 years



Structural and Complementary Measures

EUR 150,000



1 year



Joint European Projects



& Structural and Complementary Measures

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Target Groups

Higher education institutions (HEIs)

Teaching and administrative staff from HEIs

Public and private organisations involved in
higher education

Enterprises

Civil society organisations



Joint European Projects **Tempus**

Curriculum Development

- New or up-dated curricula and courses
- New (teaching) methodologies & models
- Coherence with the Bologna Process

integrated student mobility;
new teaching materials/tools

University Management

- Reform governance and finance
- Reinforce management capacities
- Create or update central services

Reinforcing links with academic
& non-academic sectors



Joint European Projects



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Training Courses for Institution Building

- Provision of skills-based training to professionals
- Co-development of targeted training courses
- Focus on non-academic trainees from public & private sectors

Promote language and computer skills



Structural and Complementary Measures **Tempus**

Main features

- ➔ Top-down (national priorities)
- ➔ Short term and flexible
- ➔ Focus on university reform



Structural Measures

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Objectives

Development and upgrading of strategic and reform capacities (skills and instruments), learning facilities and services

Support of planning and implementation of reform

Special needs and difficulties in certain fields

Innovation - processes and outputs

Complementary Measures

Objectives

Conceptualisation and implementation of reform policies and development strategies

Shorter-term needs

Dissemination and transfer of good practice

Build on well-established higher education programmes, courses or actions at institutional level



Structural and Complementary Measures

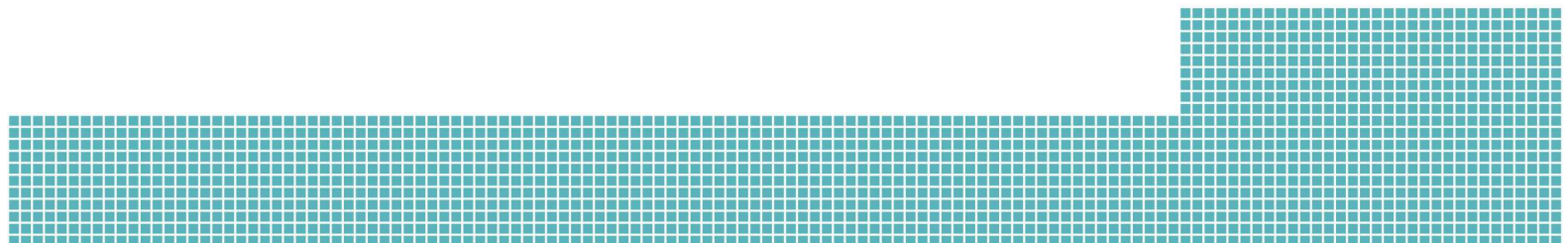
Involvement of the Ministry of Education

Two Options:

➔ Participation of the Ministry in the consortium

or

➔ Written endorsement of a SCM proposal



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Structural and Complementary Measures

Types of SCM activities

Training Course, Workshop or Visit
Seminar/Conference/Expert Meeting
Joint publication/Study
Establishment of regional network
Provision of equipment (only SMs)



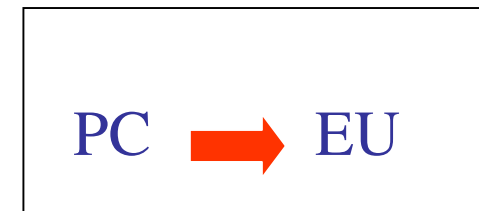
Individual Mobility Grants



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Type 1. Prepare a new Tempus project

Invited to participate in the design of a project within an existing EU partnership



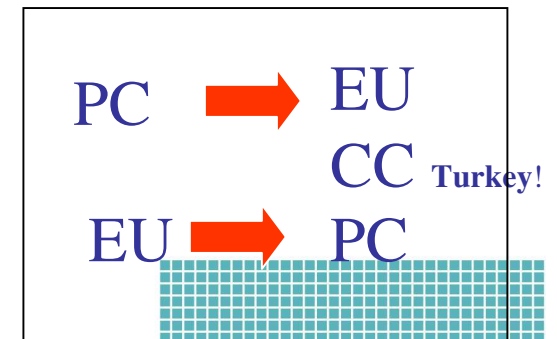
Type 2. Participate in a specific event

Attend a scheduled and evidently useful event;



Type 3. Provide or receive training/study period/dissemination

Retraining/study periods, collaborations on a specific academic subject, dissemination



Individual Mobility Grants

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Duration:

- ✓ Type 1 & 2
- ✓ Type 3:



1 to max 2 weeks
1 to max 8 weeks

Eligible Participants:

- ✓ teachers (incl. phd's with teaching responsibilities, assistants)
- ✓ individuals from public/private sector with academic/professional experience in a discipline (as teaching staff!!)
- ✓ administrative/technical staff
- ✓ student association staff, student representatives.
- ✓ education experts
- ✓ ministry officials

Expenditure:

- ✓ Scholarship



Contribution to
Travel costs
Costs of stay

 **Joint European Projects**
 **& Structural and Complementary Measures**

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Application forms



Tempus Website

Structure & Content of forms

Background of the project

- Partner Countries problem and needs analysis
- Presentation of the project partners

Project description

Logical Framework Matrix* & Workplan

Outcome and Activity Tables*

Dissemination *

Sustainability *

Quality Control and Monitoring *

Management

Funding requirements

***For JEPs only**