



Applying successfully in TEMPUS

Almaty, September 2008

Tempus IV. Central Asian-German Cooperation Seminar

Preparatory stage. Partner search

- Define what kind of partner you need.
- Is it an experienced partner? Does he have relevant experience & ability to address the Institutions' needs and to deliver the expected outcomes?
- Is it a partner with all necessary human resources?
- Is it a partner whom you can maintain an effective communication with?
- To find such a partner, it is necessary to prepare relevant information for exchange between universities/organizations/institutions interested in taking part in Tempus programmes (please see the website).
- Joint development of project proposals, active involvement of local partners in consideration of each part of application is crucial.

Preparatory stage (project)

- Project proposal clearly addresses the problems and needs identified;
- Most appropriate methodology (processes/procedures) is offered to reach the project objective (s);
- Relevance to HE reform, actual needs, considering of specific situation in particular region, realistic planning of time frameworks for activities.
- Clear management structure is planned (preference to coordinating role of local partners), justified choice of local coordinator.
- Activities and achievement indicators are relevant to the aims of the project.
- Main risks and assumptions are well thought.
- Realistic definition of target groups, planning of intensive language and computer training for local project team, preferably on spot.



Dissemination & Sustainability

- Consider relevant dissemination & sustainability strategies;
- Think about internal dissemination within PC Institutions & external dissemination activities to others who could benefit;
- Identify suitable tools;
- Consult stakeholders to ensure sustainability;
- Consider and describe what will happen after the end of the project.



Quality Control & Monitoring

- Choose an appropriate quality control strategy (peer reviews, accreditation, surveys, etc.);
- Plan for regular monitoring measures (quantitative approaches: overall quotas and deadlines for tangible and intangible outputs);
- Clearly select indicators of progress & assessment tools appropriate to the activities.

Logical Framework

Hierarchy of goals and objectives	Indicators of accomplishment	Methods/ Means of confirmation	Assumptions and risks
Goals (description)			
Objectives (description)			
Outcomes/ outputs (description)			
Activities (description)			

National Priorities for JOINT PROJECTS - KAZ

Curricula reform

- Introduction of 3-cycle system;
- ECTS and recognition of degrees;

Disciplines: Engineering, sciences and technologies; Social sciences and business; Health and social protection.

Governance reform

- University management and student services;
- Introduction of quality assurance.



National Priorities for Structural Measures - KAZ

Governance reform

- University management and student services;
- Introduction of quality assurance.

Programme-wide Priorities for JOINT PROJECTS

Curricular Reform

- Introduction of the three-cycle system
- Modernisation of curricula
- European Credit Transfer System (ECTS) and recognition of degrees

Governance Reform

- University management and services for students
- Introduction of quality assurance
- Institutional and financial autonomy and accountability
- Equal and transparent access to higher education
- Development of international relations

Higher Education and Society

- Training of non-university teachers
- Development of partnerships with enterprises
- Knowledge triangle education-research-innovation
- Training courses for public services (ministries, regional/local authorities)
- Development of lifelong learning in society at large
- Qualification frameworks



Programme-wide Priorities for STRUCTURAL MEASURES

Governance Reform

- University management and services for students
- Introduction of quality assurance
- Institutional and financial autonomy and accountability
- Equal and transparent access to higher education
- Development of international relations

Higher Education and Society

- Training of non-university teachers
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Implementation

- Successful project start: meeting with all local stakeholders, setting up sound management structure, decision-making procedure, clear understanding of role of each partner.
- A fair process of decision-making procedure, and effective communication between the members of the consortium.
- Appropriate information and dissemination activities from the project beginning.
- Assisting local partners in development along with academic competencies of management competencies as well.
- Adherence to initially developed transparent selection criteria for mobility participants.
- Proper preparation of any activity beforehand, including mobility period and visits.



Difficulties/challenges during implementation?

- Purchase of equipment: adhere to specific rules.
- Money transfer to university bank account.
- Language, computer and communication skills of local staff, abrupt changing of university administration.
- Reliable Internet/e-mail connection;
- Lack of coordination between local (regional) partner institutions.
- Fair/objective and target oriented selection of mobility participants.
- Lack of information on project activities within and outside university results in misunderstanding of programme objective.



Visibility of the Tempus Projects

- Emphasize, where relevant that the project is funded by the Tempus programme.
- Place the Tempus logo on all published materials developed within the framework of the Tempus projects.
- Stick special labels on all types of equipment, purchased with Tempus funds.
- Place special Tempus labels on the doors of the Tempus offices.
- Display openly all Tempus materials, booklets, newsletters, CD-ROMs, etc., developed within the framework of the project.
- Inform the Coordinator of the National Tempus Office of your project , invite to any project seminars and other special events, in particular, project inception meetings. NTO Coordinators can give useful tips and advice on how to enhance the visibility of your project.

Our contacts

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THANK YOU